



উত্তরবঙ্গ কৃষি বিশ্ববিদ্যালয়

পুন্ডিবাড়ী, কোচবিহার, পশ্চিমবঙ্গ-৭৩৬১৬৫

UTTAR BANGA KRISHI VISWAVIDYALAYA

P.O. PUNDIBARI, DIST. COOCH BEHAR, WEST BENGAL- 736165

প্রফেসর প্রদ্যুত কুমার পাল

নিয়ামক(ভারপ্রাপ্ত)

Prof. Prodyut Kumar Paul

Registrar (Acting)

ফোন/ Phone: 9434096763

ইমেল/E-mail: regsitrar@ubkv.ac.in

registrarubkv@gmail.com

ওয়েবসাইট/Website: www.ubkv.ac.in

Ref. No. 1158 /UBKV/Est.

Date: 30.11.2023

NOTIFICATION

This is to notify that the visitors can book diverse accommodations available at University Guest Houses at Pundibari, Kalimpong and Majhian through on-line mode in the University Website under URL <https://www.guesthouse.ubkv.ac.in>. Booking of Kolkata Camp office Guest House, ATIC Auditorium and Vivekananda Hall shall only be done with prior approval of the Registrar.

The terms and conditions for booking is available in the University website.

Sd/-


Registrar (Actg.)

Ref. No. 1158 /UBKV/Est.

Date: 30.11.2023

Copy forwarded for information & necessary action to:

- 1) The Dean, Post Graduate Studies, UBKV
- 2) The Dean, Faculty of Agriculture, UBKV
- 3) The Dean, Faculty of Horticulture, UBKV
- 4) The Dean, Faculty of Technology, UBKV
- 5) The Dean, Students' Welfare, UBKV
- 6) The Director of Research, UBKV
- 7) The Director of Extension Education, UBKV
- 8) The Director of Farms, UBKV
- 9) The Deputy Registrar, UBKV
- 10) The Associate Dean, COA, Majhian, UBKV
- 11) The Head, Dept. of Agricultural Economics/ Agricultural Entomology/ Agricultural Extension/ Agricultural Statistics/ Agronomy/ Biochemistry/ Genetics and Plant Breeding/ Plant Pathology/ Seed Science and Technology/ Soil Science and Agricultural Chemistry, F/Agriculture, UBKV
- 12) The Head, Dept. of Floriculture Medicinal & Aromatics Plant / Forestry / Plantation Crops & Processing / Pomology & Post Harvest Technology / Vegetables & Spices Crops, F/Horticulture, UBKV
- 13) The A.D.F. (Ag.) & A.D.F. (Hort.), UBKV
- 14) The Resident Superintendent cum N.S.S. Coordinator, UBKV
- 15) The Asst. Registrar-I/II, UBKV
- 16) The In-Charge, Comptroller's Department, UBKV
- 17) The University Engineer (Actg.), UBKV
- 18) The Asst. Medical Officer, UBKV
- 19) The Development Officer, UBKV
- 20) The In-Charge, Central Library, UBKV
- 21) The Instrumentation Engineer, UBKV
- 22) The Nodal Officer, ICAR, UBKV
- 23) In-Charge, RRS (TZ)/ RRS (HZ), Kalimpong/ RRS (TZ), Kharibari/RRSS, Manikchak, Malda /RRSS, Pedong
- 24) The Senior Scientist and Head of Cooch Behar KVK/All other KVKs, UBKV
- 25) The V.C.'s secretariat, UBKV
- 26) In-Charge, AICRP on Jute/Wheat/Spices, UBKV
- 27) The Care Taker, UBKV
- 28) The Office Superintendent-I/II
- 29) The Security-In-Charge, UBKV
- 30) Notice Board of all Offices
- 31) Office Copy.


20/11/23
Registrar (Actg.)

ANNEXURE-A

REVISED TARIFF /RATE CHART OF DIFFERENT GUEST ROOMS / DIFFERENT HALLS OF UBKV - PUNDIBARI , KALIMPONG, MAJHIAN CAMPUS & KOLKATA CAMP OFFICE

UNIVERSITY GUEST HOUSE AT UBKV- PUNDIBARI CAMPUS

Sl No	Accommodation	Rent per day	No. Of Rooms
1	VIP Room (AC)	Rs 2,000/- Per Room	2
2	Double Bedded Room (AC)	Rs 600/- Per Room	7
3	Triple Bedded Room (AC)	Rs 900/- Per Room	3
4	Triple Bedded Room (Non-AC)	Rs 750/- Per Room	1
5	Dormitory (Non-AC)	Rs 100/- Per Bed	14 Beds
6	Charge of Dining Hall for all type of Occasion with AC Facility (For 6 Hours only)	Rs 500/-	

UNIVERSITY GUEST HOUSE AT RRS (HZ) KALIMPONG CAMPUS

Sl No	Accommodation	Rent Per Day	No. Of Rooms
1	VIP Room (Suite) (First Floor)	Rs 2,000/- Per Room	1
2	Four Bedded Family Room (First Floor)	Rs 1,600/- Per Room or Rs 400/- Per Bed on Sharing Basis	1
3	Double Bedded Room with Toilet Facility (Ground Floor)	Rs 800/- Per Room	1
4	Double Bedded Room with Common Toilet Facility	Rs 600/- Per Room	2

UNIVERSITY GUEST HOUSE AT COA -MAJHIAN CAMPUS

Sl No	Accommodation	Rent Per Day	No. Of Rooms
1	Double Bedded Room with Toilet Facility (Ground Floor)	Rs 600/- Per Room	2

ATIC AUDITORIUM, PUNDIBARI

SL No	Facilities	Rent (Per Day)	
		University's Official Purposes	Others (Official Purposes)
1	Auditorium (AC) with Generator Facility (Without Sound System)	Rs 5000/-	Rs 25,000/-

VIVEKANANDA HALL, PUNDIBARI

SL No	Facilities	Rent (Per Day)	
		University's Official Purposes	Others (Official Purposes)
1	Auditorium (AC) with Generator Facility (Without Sound System)	Rs 5,000/-	Rs 10,000/-


Registrar (Acting) 30/11/23

Registrar
Uttar Banga Krishi Viswavidyalaya
Pundibari, Cooch Behar

**Terms and conditions for booking accommodation at the University
Guest House:**

- A. Visitors (Government/Private/Personal/Guardians who are visiting for University related matters) except UBKV hostel boarders can book room at the University Guest House at Pundibari, Kalimpong and Majhian through on-line mode using URL <https://www.guesthouse.ubkv.ac.in>
- B. Each visitor [including accompanying person(s)] needs to upload their copy of I-Card during booking and the guest house authority will preserve that document for any type of future reference. They can submit any of the following Govt. I- card e.g. University Identity Card / Aadhar Card/ Driving License/ Voter Card/ PAN Card/ Passport etc.
- C. Guest House Check In time will be 10.00 AM and Check out time will be 09.30 AM. Early Check In and late Check out beyond this time limit will be treated as chargeable @ Rs 50/- per hour.
- D. Same day check in and check out will be treated as chargeable as per tariff.
- E. If any visitor wishes to extend his/her period of boarding, will be provided only based upon availability of the same/other room and the extra charge will be paid through POS Machine /QR Code based Payment facility.
- F. Any type of official communication will be made through guesthouse@ubkv.ac.in.
- G. Food Bills need to be paid in cash before check out.
- H. The Room tariff / Rate Chart of Guest House/ different Halls of UBKV is attached as Annexure-A.
- I. **Cancellation Charges and refund policy:**
On or before 24 hrs: 25% of the booking amount shall be deducted
Within 24 hrs: 50% of the booking amount shall be deducted
No cancellation of boarding as well as refund shall be entertained after check in.
- J. The responsibility of proper handling of movable or immovable properties at the Guest House shall be vested upon the boarder(s).
- K. No gathering/party/ consumption of alcohol/cooking in the room shall be entertained.
- L. The University Halls shall only be booked with the permission of the Registrar.
- M. The University has the right to cancel the booking in case of any unavoidable circumstances and/or evict any additional occupancy in the room.


30/11/23
Registrar (Acting)

Registrar
Uttar Banga Krishi Viswavidyalaya
Pundibari, Cooch Behar